

The meeting was called to order at 5:06 pm by Vice President Hampton O'Neill

ALSO PRESENT: *John Lawson, Natrona County Commissioner*
Steve Degenfelder, President NCPL Foundation
Sherry Good – President, Friends of the Library
Bill Nelson, Director
Kate Mutch, Public Services Librarian
Greta Lehnerz, Business Manager
Betsy O’Neil, Reference Librarian
Shawn Houck - Adbay
Beth Worthen, NCPL Foundation

It was moved to approve the agenda. (Sarosy/True); motion carried.

None

*It was moved to table the election of officers to the end of the meeting.
(True/Dutcher); motion carried.*

It was moved to approve and file the minutes for the June 1, 2015 meeting. (Sarosy/Dutcher); motion carried.

*It was moved to approve the Financial Report and pay bills for June, 2015.
(Sarosy/Dutcher); motion carried.*

From:

<i>400: Administration</i>	
<i>Salary and Wages – Main</i>	<i>\$20,000.00</i>
<i>Medical Insurance –Main</i>	<i>\$17,000.00</i>

<i>500: Library Programs and Materials</i>	
<i>WyLD Access Fees</i>	<i>\$35,000.00</i>

To:

600: Supplies and Equipment	
Equipment	\$12,000.00

800: Physical Plant
Facility Compliance \$42,000.00
Maintenance – Edgerton Branch \$18,000.00
(Sarosy/True); motion carried.

It was moved to continue to use First Interstate Bank as NCPL's Depository Bank for FY2016. (Dutcher/Sarosy); motion carried.

It was moved to adopt the FY16 Budget as presented. (Sarosy/Dutcher); motion carried.

STAFF REPORT

Betsy O'Neil reported on an upcoming project to digitize the Casper Star-Tribune from 1923 through 2003. The library has received written authorization from Jason Adrians, Publisher for in-library use. The project will be done in stages and the first 50 rolls of microfilm will be scanned by the end of the year. Betsy also reported on the American Library Association Space Planning conference she recently attended in San Francisco.

COMMISSIONER'S REPORT

John Lawson reported One Cent 15 funds were cut 10% for all county agencies. The decision was based on sales tax receipts for April and May being down 21% from last year. The reduction is for this year's allocation only and may be restored depending on future revenues. Commissioner Lawson updated the Board on the Alcova bridge project.

The next Joint County/City Committee meeting will be held on August 17, 2015 at NCSD#1 Central Services in the Jefferson Room from 5:30pm – 7pm. The school district has requested to have a representative on the committee.

DIRECTORS REPORT

At the request of the NCSD#1 the Discover Program budget request was increased to include another half time position. If approved we will start the hiring process.

The FY16 budget request has been submitted to the Foundation. They will vote on the request at their July 21 meeting.

The Court-Ordered Community Service Agreement is being reworked by the County Attorney. The library has recently been receiving a large amount of Detention Center inmates' reference requests for song lyrics. We are working with the County Attorney to clarify inmate rights.

The Elementary Art Show organizers are considering changes including the possibility of splitting the display between the library and the NIC.

Circulation limits have been modified to allow patrons more books, longer check out period and two renewals on items without holds.

Author Walter Jones will present a program and sign books on July 16 at 7pm in the Crawford Room.

The Director provided the Board with the slides prepared by George K. Baum in 2012 which summarized the extensive pre-campaign outreach to over 15,000 households of likely voters.

The Prometheus statue is still in Lander for repairs. Color choices will be selected soon.

FRIENDS OF THE LIBRARY

Sherry Good reported the Live Auction raised over \$3,100. The NICFest Bag Sale was also a success with over 500 people attending. The next Booksale will be September 26 & 27 to coincide with the Casper College Literacy Conference. The Friends approved a contribution of \$15,000 to the Foundation's Awareness Campaign.

FOUNDATION REPORT

Shawn Houck of Adbay updated the Board on the Awareness Campaign. The Marketing Plan he presented had several ideas for the Foundation and Library Boards to consider. Shawn will also attend next week's Foundation meeting.

The agreement with the Converse County Library for transfer of unencumbered amounts remaining in the Endowment Challenge Match Fund has been signed.

Hampton O'Neill and Shannon Dutcher will attend the July 21 Foundation Board meeting.

OLD BUSINESS

The Board discussed the draft Board Mission Statement. It was moved to rename and accept it as their "Facility Development Mission Statement." (Dutcher/Sarosy); motion carried.

NEW BUSINESS

The Board discussed the FY15 Annual Report. They were impressed with the amount of detail and at how much the library does for the community each year.

EXECUTIVE SESSION

The Board went into Executive Session at 7:56 to discuss personnel. (Dutcher/Sarosy); motion carried. The Board came out of Executive Session at 8:50pm. (Sarosy/Dutcher); motion carried.

NEW BUSINESS (continued)

It was moved to offer Kate Mutch the Interim Director position effective August 13, 2015. (Dutcher/True); motion carried.

ELECTION OF OFFICERS

It was moved to elect the following slate of officers:

President – Hampton O'Neill

Vice President – Kyle True

Treasurer – Shannon Dutcher

Secretary – Kate Sarosy

(Dutcher/Sarosy); motion carried.

It was moved to delegate the Secretary's duties to the Business Manager or her designee per the NCPL Board of Trustees Bylaws and to delegate the Treasurer's duties to the Business Manager and Director per the NCPL Board of Trustees Bylaws. (Sarosy/Dutcher); motion carried.

ADJOURNMENT

It was moved to adjourn the meeting at 8:55pm. (Sarosy/Dutcher); motion carried.

K. Sarosy
Shannon Dutcher

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